

General Statement of Policy

It is the policy of **G A ROBERTSON BUILDING SERVICES LTD** to comply with the terms of the Health and Safety at Work etc. Act 1974 and subsequent legislation and provide and maintain a healthy and safe working environment. **G A ROBERTSON BUILDING SERVICES LTD** health and safety objective is to minimise the number of instances of occupational accidents and illnesses and ultimately to achieve an accident-free workplace.

All employees will be provided with such equipment, information, training and supervision as necessary to implement the policy and achieve the stated objective.

G A ROBERTSON BUILDING SERVICES LTD recognise and accept their duty to protect the health and safety of all visitors to the company, including contractors and temporary workers, as well as any member of the public who might be affected by our operations. While the Management of **G A ROBERTSON BUILDING SERVICES LTD** will do all that is within its power to ensure the health and safety of its employees, it is recognised that health and safety at work is the responsibility of each and every individual associated with the company. It is the duty of each employee to take reasonable care of their own and others people's welfare and to report any situation which may pose a threat to the well being of any other person.

The Management of **G A ROBERTSON BUILDING SERVICES LTD** will provide every employee with the training necessary to carry out his or her tasks safely. However if an employee is unsure how to perform a certain task or feels it would be dangerous to perform a specific job then it is the employee's duty to report this to their supervisor or the Director of Safety. An effective health and safety programme requires continuous communication between workers at all levels. It is therefore every worker's responsibility to report immediately any situation, which could jeopardise the well being of himself or herself or any other person. All injuries, however small, sustained by a person at work must be reported to the Director of Safety or a delegated representative. Accident records are crucial to the effective monitoring and revision of the policy and must therefore be accurate and comprehensive.

G A ROBERTSON BUILDING SERVICES LTD health and safety policy will be continually monitored and updated, particularly when changes in the scale and nature of our operations occur. The policy will be updated at least every 12 months